

Skeffling Parish Council

Minutes of meeting held on 3rd May 2022

Present:- Cllr R. Newsam Chair **(RN)** Chair

Cllr P Payne **(PP)** Vice Chair

Cllr J Sizer **(JS)**

Cllr D Gent **(DG)**

Cllr H Wykes **(HW)**

Clerk – L Purdon

- 1/ To receive apologies for absence – non
- 2/ Councillors to disclose interests in matters to be discussed – non
- 3/ To confirm Minutes of the meeting held on 5th April 2022 – proposed by **RN**, seconded by **JS**, and **LP, DG, HW** abstaining.
- 4/ Matters arising – to consider any matters arising from the April meeting – **RN** wanted to confirm Who will be available for the Village Taskforce Walkabout on 7th July and **PP** and **DG** agreed. Councillors Usually have a walk round ahead of this meeting to make a note of anything that needs to be looked at.
- 5/ To agree Schedule of Payments for May –

Clerk's salary (April)	110.00
Zurich Insurance	<u>725.15</u>
Total	835.15

Receipts

ERYC (precept)	2,600.00
Balance at Bank	£4,904.43

RN issued and signed a cheque covering Clerk's salary which was countersigned by **JS**

Proposed by **JS**, seconded by **DG**

- 6/ To receive Clerk report and Councillor updates – Clerk advised an email had been received from a resident Regarding the public right of way between Skeffling village hall/Wilberforce farm and Easington saying Access at that point is difficult and the route unclear and 3 bridges are rotten and in need of repair. An email Has been sent to the local Officer covering this area at ERYC and waiting on his reply and resident was also Advised to complete the online form on the ERYC website giving details.

ERYC advised they have made payment of the precept for this year into the bank.

RN advised that a complaint had been received from a Resident regarding a vehicle in a parking space Causing a problem, Councillors agreed to monitor this over the coming weeks.

The paperwork for the accounts needs to be completed so it can be taken to the Accountants as soon As possible and this item needs to be added to the next Agenda

7/ To note correspondence received –

Immingham Eastern Ro-Ro Terminal Development ("IERRT Development") – Scheme Update
 Parish Council newsletter CCG
 ERYC – website details
 ERYC Planning Dept. notice of decision on planning consultation UFM 103
 ERYC Planning Dept. notice of decision on planning consultation UFM 104
 ERYC – adult learning poster
 ERYC – bouncy castles and similar inflatable devices safety
 BBC Radio Humberside Make a Difference Awards details
 Humber Low Carbon Pipeline Consultation
 Resident email regarding repair work needed on public right of way from Skeffling to Easington
 ERYC notification of fault accessing Consultee Access on the planning website
 ERYC Notification of precept payment
 Holderness Gazette Flyer

8/ To receive an update on the Bank Account – Clerk advised still waiting to hear from the Bank

9/ To agree details for Emergency Plan – This was discussed at length and Councillors completed Details needed on the plan and it was agreed for **RN** to purchase a padlock and extra keys for Access to the village hall. Clerk to add all details provided to the plan for final approval at the Next meeting.

10/ To adopt Recording at Meeting Policy – this was discussed at length and it was agreed to adopt, Clerk was asked to add a copy of the policy statement to the notice board in the village hall for Members of the public to read and a copy will be added to the policy documents on the website. **RN** signed the document.

11/ To adopt a Complaints Policy and Procedure document – **RN** asked for this to be deferred to the Next meeting.

12/ To discuss repairs to the play area – **JS** discussed the repairs needed and materials he had priced And after discussion it was agreed for him to purchase and pick up these and will be re-imbursed from the clerk from the invoices. **RN** advised he has purchased a small swing. **JS** agreed a date to carry out the repairs and **RN**, **HW** and **DG** agreed to help.

13/ To discuss installing security cameras – this was discussed at length and for the time being it was Agreed not to go ahead but it may be looked at again in the future. It was agreed to have signs Placed in the car park to show no liability for use and these will be costed up for the next meeting.

14/ Members of the public are invited to speak – non

15/ A.O.B. – non

Meeting closed at 20.45pm
 Next meeting on 7th June.



7.6.22.